



STUDENT APPLICATION FORM *(Please print clearly)*

PERSONAL INFORMATION

Family name		Given Name		Name in Native Language	
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female			Date of Birth (DD/MM/YYYY)		
Country of Birth		Citizenship		Native Language	
Second Language					
Father		Mother		Guardian (if applicable)	
Name	Telephone	Name	Telephone	Name	Telephone
Date of Birth (DD/MM/YYYY)		Date of Birth (DD/MM/YYYY)		Date of Birth (DD/MM/YYYY)	
Permanent Address in Home Country					
City		Province/State		Country	
Postal Code					
Home Telephone Number		Cell Phone Number		Email	
Mailing Address (If different from above)					
City		Province/State		Country	
Postal Code					
Home Telephone Number		Cell Phone Number		Email	

EDUCATIONAL INFORMATION

From (MM/YY) To (MM/YY)		Name of School		Present Grade	

PROGRAM SELECTION

Program		Program Code		Start Date	

EMERGENCY CONTACT

Family Name		Given Name	
Home Telephone Number		Alternative Telephone Number	
Email			

OTHER INFORMATION

Did you enclose the following documents?

- Translated and notarized transcripts from junior/senior high school and/or other level of education
- Translated and notarized junior/senior high school diploma and/or diploma(s) from other level of education
- TOEFL or IELTS or other internationally recognized test report, if you have

You've been referred to our school by (Please check all that apply)

- Friend/Relative
- Guidebook/Magazine
- School Mate
- Education Fair
- Our Website
- Agency (Please specify the name) _____
- OTHERS (Please specify) _____

REFUND POLICY

TUITION

The tuition for each school year (depending on the number of courses a student requires) must be paid fully **before** the first semester begins. The students can start or continue their studies only after all the tuition, registration fee, and other administrative charges are paid fully.

REFUND

In the case in which the study permit application is file within an appropriate deadline and is refused by Citizenship and Immigration Canada, the full amount tuition fee, student housing, and meals paid will be refunded.

To obtain a refund, the student must provide:

1. Copy of the Letter of Rejection from Citizenship and Immigration Canada
2. Copy of the Stanford Academy Official Letter of Acceptance
3. Copy of the original receipt of tuition payment
4. A written refund request by the parent with signature including the name and address of the cheque recipient.

In any other case, including but not limited to following circumstances, in which a student withdraws from the Academy, no refund shall apply:

- a. The student chooses to withdraw for reasons other than the Study Permit has been denied by Citizenship and Immigration Canada
- b. The student is found in violation of school regulations and is asked to withdraw from the school
- c. The student provides false medical information or failed to disclosed conditions
- d. The student's Visa has been approved for a renewal or an extension of a study permit based on enrolment at Stanford Academy
- e. The student's application for a renewal or an extension of a study permit and/or temporary resident/visitor visa has been refused for any personal reasons, such as unsatisfactory academic performance, poor attendance, serious violation of the school's rules and regulations, and/or the student's study permit is revoked by the Canadian Immigration Authority, because of a violation or breach of the terms and conditions of the student's authorization or temporary resident/visitor visa
- f. The student has been given any form of scholarship, bursary, award, preferential financial package, tuition fee discount, and/or any other form of special financial incentive to study at the school.

DECLARATION

I certify that the above information is true and complete. I understand that any false or incomplete information submitted in support of my application may invalidate my application and result in withdrawal by Stanford Academy of an offered seat at any time during my enrollment.

Parent/Guardian's name

Parent/Guardian's signature

Date

Student's name

Student's signature

Date

*The affixed signature allows Stanford to request the transfer of the OSR of the student.

Please email the completed application form and the supporting documents to the e-mail address below:

Stanford Academy
137 Queen St S, Kitchener
ON., Canada N2G 1W2

info@stanfordacademy.ca
Phone: 519-895-8866
Fax: 519-895-8810